

CALIFORNIA SHUFFLEBOARD ASSOCIATION, INC.

TOURNAMENT

REGULATIONS

Revision: 6/28/2025

California Shuffleboard Association Tournament Regulations

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CALIFORNIA SHUFFLEBOARD ASSOCIATION, INC.

Affiliated with the National Shuffleboard Association, Inc.

Organized November 10, 1959

Revisions approved: 10/27/2016, 6/28/2025

TOURNAMENT REGULATIONS

Tournament Managers are expected to follow these instructions and shall have the council and directions of the Association's Tournament Director or their designated representative.

Districts are not to schedule games, league or tournament when a CSA Tournament is being held.

The type of awards made to winners of CSA, Inc. Sanctioned Tournaments shall be determined by the Host District or Host Club as they deem appropriate for the tournament concerned.

ARTICLE I – KINDS OF TOURNAMENTS

District, Regional, Statewide or National Tournaments may be any of the following:

- Men's Singles
- Ladies' Singles
- Any Singles (without regard to sex)
- Men's Doubles
- Ladies' Doubles
- Mixed Doubles (1 lady and 1 man)
- Any Doubles (without regard to sex)
- Team Play (see details on Page 8, Article VII, Section 12, Sub-section "a" thru "e")

ARTICLE II – AREA CLASSIFICATIONS

1. **DISTRICT:** This is a tournament in which all member clubs within that district shall be invited to enter players on an equal basis.
2. **REGIONAL:** This is a tournament (comprising two or more districts) in which all member clubs within that region shall be invited to enter players on an equal basis.
3. **STATEWIDE:**
 - a. State Any Doubles Championship
 - b. State Any Singles Championship
 - c. State Team
4. **NATIONAL:** This is a tournament played at any club in the jurisdiction of an affiliated member of the USA National Shuffleboard Association and is open to all eligible shufflers.

ARTICLE III – APPROVAL AND PLANNING OF SANCTIONED TOURNAMENTS

1. Written request to sponsor the CSA State Tournaments shall be made by member districts. The host of the approved tournament shall be responsible for the planning and conducting of the Tournament. All such requests shall be acted upon by the CSA First Vice President by October 1.
2. Requests to hold sanctioned tournaments shall be submitted to the CSA First Vice President at least sixty (60) days before the event is scheduled to be held, using the form provided for this purpose, filled out completely.
3. The CSA First Vice President will publish a roster of sanctioned tournaments for the current year on the CSA website
4. In order to act as the host club of a sanctioned tournament, a member club must have a minimum of four (4) regulation sized courts, approved for tournament play by the Association.
5. Traveling trophies, plaques and/or championship pins are presented to the winners of these contests in addition to the trophies provided by the host district.
6. Any district hosting a statewide tournament shall assume full responsibility for every phase of planning and conducting said tournament. They will also set a reasonable entry fee per player. A \$10 CSA tournament fee will be sent to the CSA Treasurer.
7. A district sponsoring a statewide tournament sustaining a loss based on currently acceptable tournament cost should submit a statement to the CSA Treasurer to underwrite such loss.
8. In the event there are more entrants than can be accommodated on the courts of the host club, arrangements shall be made by the host club to use the courts of nearby member clubs to accommodate the overflow. In no event may courts of a non-member club be used for sanctioned tournaments.
9. The maximum duration of any sanctioned State Tournament can be up to 6 days if a district so desires.

ARTICLE IV – PLAYER ELIGIBILITY

1. No person under eighteen (18) years of age shall be eligible to play in any tournament sanctioned by the Association.
2. No member club may enter a player who is not a bona fide member of that club, EXCEPT players from different clubs may participate as a team in sanctioned regional and statewide doubles. Also, players from different clubs within a district may participate as a doubles team in sanctioned district tournaments.

ARTICLE V – SUBSTITUTES

1. If, for any reason, an entrant (either in Singles or Doubles) withdraws from the tournament before they have started their first match, their club or the Tournament Manager may replace them with another player and the replaced player may not thereafter enter the tournament.
2. If a Singles entrant withdraws for any reason after starting their first match, the match will be forfeited and finished by a pusher. If a Doubles player withdraws after starting his first match, Rule D-1 of the CSA Official Tournament Rules shall prevail. Which states: One player has emergency and leaves game, he/she may “not” return to play. The original player may be replaced by a substitute if:
 - a. The replacement player meets the original entry qualifications, and
 - b. Has not been a participant in the present tournament.

ARTICLE VI – TOURNAMENT MANAGEMENT

1. The host club or host district shall select the tournament manager for that tournament. The Tournament Manager and their Assistants shall have full responsibility for conducting the tournament and shall be guided by the Association’s latest revised Tournament Regulations.
2. In all sanctioned tournaments the Tournament Manager shall complete a Sanctioned Tournament Summary Report and deliver a copy to the District President. The Tournament Manager shall send the extension charts and a copy of the Sanctioned Tournament Summary Report to the CSA First Vice President.

ARTICLE VII
STEPS IN PLANNING AND CONDUCTING SANCTIONED TOURNAMENTS

1. Number of charts required for each Championship and Consolation:

Doubles <u>No. of Teams</u>	Singles <u>No. of Players</u>	<u>Charts Needed</u>	No. of rounds required <u>to determine winners</u>
18 - 32	18 - 32	1 - 32 lines	5
34 - 64	34 - 64	1 - 64 lines	6
66 - 128	66 - 128	2 - 64 lines	7
130 - 256	130 - 256	4 - 64 lines	8
258 - 512	258 - 512	8 - 64 lines	9

2. Preparing the Invitation Sign-Up Sheet (see sample attached last page)
 - a. A copy of this form must be furnished to all member clubs eligible to enter players in a tournament at least 30 days in advance of the starting date. This is the responsibility of the hosting Club President.
 - b. The names and mailing addresses or emails of the eligible clubs should be taken from the latest roster published.
 - c. Each Invitation Sign-up sheet for entry of players in a tournament shall be signed by the President of the member club or hosting district or authorized representative.
3. Receipt and Checking of Entries
 - a. The host club checks the entries received against the alphabetical list of clubs made at the time the Invitation Sign-up sheets were prepared and mailed. Note the number of players entered by each club and the amount of entry fees received.
 - b. The host club is responsible for handling all the monies received.
 - c. Any entries received from ineligible clubs must be rejected and returned with payment of entry fees.
 - d. Any entries received from eligible clubs after the announced deadline are to be rejected and returned with payment of entry fees; however, entries from eligible clubs may be accepted by telephone or email before the deadline confirmed by entry blank and payment of entry fees.

ARTICLE VII – STEPS IN PLANNING AND CONDUCTING SANCTIONED TOURNAMENTS – (Cont'd)

4. Time and Place of Drawing

The draw should be held 3 – 4 days before the tournament starts. The tournament invitation lists the time and place for the drawing. All entrants and Tournament Officials are welcome to attend and witness the drawing. The tournament draw shall be conducted by the Tournament Manager.

5. Avoiding Odd Number of Players

To avoid an odd number of entries, the Tournament Manager and/or host club representative shall solicit one or more additional player(s).

6. Use of BYES

- a. Prior to the drawing, the number of BYES is determined as follows:

Number of lines on charts required (example)	128
Minus the number entries	<u>-100</u>
Number of BYES	28

- b. The word BYE means that there is no opponent for the entrant listed on the other line of that bracket and that such entrant will automatically advance to the second round without opposition.
- c. When there are not enough entrants to fill a complete 64 position chart, BYES must be inserted on the chart before placing names of players. All of the brackets containing BYES may be grouped together in the upper half of the chart or divided between the upper and lower half, or they may be distributed in pairs proportionately throughout the chart.
- d. To insure that every entrant will get to play their first match at the earliest opportunity, the bracket with the BYES should be paired off so that as few as possible of the entrants who received BYES will have to play their first matches against winners of first-round matches.
- e. In the case of multiple venues the BYES should also be distributed between the charts, if more than one chart is needed in a manner to most effectively utilize the grouping of courts that are to be used. Avoid, as much as possible, the need for players to move from one group of courts to another in order to match up with their next opponents.
- f. The BYES are then written on the charts.

7. Drawing and Placing Names on the Charts

- a. To interest more people in tournament shuffleboard playing, it is suggested that we permit any two or more people who must travel together in one car to be placed in the same time frame.

ARTICLE VII – STEPS IN PLANNING AND CONDUCTING SANCTIONED TOURNAMENTS – (Cont'd)

- b. This suggested procedure for placing the names on the charts reduces the early meeting of entrants from the same club or district.
- c. When a consolation division is used, two complete sets of charts are necessary. The heading 'CONSOLATION' is in red.
- d. As the host club receives the invitation forms, the name of each entry and club name are typed or printed on separate slips of paper and given to the ATM at the time of the drawing.
- e. If more than one district is competing, the invitations are grouped by districts with the **district** having the largest number of entries at the top of the pile – also the club having the largest number of entries placed at the top of each district's group.
 - (i) The names of the clubs involved should be written on the chart equally spaced from highest to lowest number of entrants.
 - (ii) The name cards of the club with the most entries are now turned face down, shuffled, and the drawing begins. The second largest club continues in this manner until all players are on the chart(s).
 - (iii) As the names are placed on the chart, the line number is written on the slip or name card.
- f. It is the responsibility of the players to check with their Club Presidents who will have been provided with a list of all players' starting times.

8. Posting Charts

An exact copy of the official charts for each of the main contest(s) and for the consolation division(s) should be posted on a bulletin board at the host club where players and spectators may view them without disturbing the tournament official(s). Such charts should be kept up-to-date after each match is completed. If the tournament is played at more than one place, charts for the games at each location should be posted and kept up-to-date.

9. Consolation Division

- a. Any tournament may have a consolation division.
- b. The purpose of a consolation division is to give every entrant an opportunity to actually play in at least two matches.
- c. From the returned scorecards of players in the first round on the chart, the losers are entered in the second round on the previously prepared consolation chart.
- d. Players having played their two full games in either the main division or consolation and lose, are eliminated. The winners of both divisions move to the third round.

ARTICLE VII – STEPS IN PLANNING AND CONDUCTING SANCTIONED TOURNAMENTS – (Cont'd)

- e. Entries drawing BYES move to the second round without opposition and will play their first match in the second round on the main chart, the winners moving to the third round on the main chart and losers to the third round of the consolation division.

NO FURTHER BYES ARE ALLOWED.

10. Scheduling Play and Court Assignments

- a. If at all possible, players should not be required to play more than two matches a day with a rest period of approximately an hour or more between matches.
- b. In large tournaments requiring 7 or 9 rounds of play to complete it is often more expedient to schedule 3 matches on one of the days. In these instances, it is easier to schedule the courts and provide satisfactory spacing between matches if the 3 matches are held on one of the two final days of the tournament. This also greatly reduces the number of players that must play 3 matches in one day.
- c. All charts must clearly show where and when each round of play is to take place for the entire tournament.
- d. Consolation division court requirements and scheduling can, after the first or second round of play, duplicate the main championship charts with the matches played simultaneously on the same group of courts.
- e. Players should not be assigned to a court at the same position as previously played, when this can be avoided.

11. Scorecards

- a. CSA will pay for the official scorecards.
- b. Scorecards for the first series of matches on the opening day of a tournament should be prepared from the charts of the main game(s) as soon as the time schedule of matches is completed, to avoid delay in assigning matches to courts on the opening day of the tournament.
- c. Scorecards for the ensuing series of matches should be prepared throughout the tournament as soon as the names of the players are known.

ARTICLE VII – STEPS IN PLANNING AND CONDUCTING SANCTIONED TOURNAMENTS - (Cont'd)

12. Team Play

- a. All of the tournament regulations applicable to Singles and Doubles Tournaments shall also apply to Team Tournaments.
- b. Composition of Teams
A team shall be composed of 3 or more qualified players.
- c. Method of Play
Team players play against opposing team players as in a singles contest. At the end of each tournament the team with the highest points wins first place and so on not to exceed four placements.
- d. Substitutes
 - (i) Any players(s) on any team who withdraws or is withdrawn from the tournament before or after starting the first match can be replaced and entered into the exact position of the player(s) they replaced.
 - (ii) If a team withdraws before or any time during the tournament, it will be scratched.
- e. Prizes
Prizes shall be awarded by the host club or District to the members of the winning teams.

ARTICLE VIII – PLAYNG RULES

1. The latest revised CSA Official Tournament Rules shall govern and prevail in each tournament sanctioned by the Association.
2. Refer to CSA Official Tournament Rules, Outside Courts, should inclement weather necessitate delay in play.
3. In all CSA sanctioned tournament play, all players will take their colors with them at the end of the first half of play. (Refer to rule A-6 of the CSA Official Tournament Rules)
4. No more than two games per day are recommended for each entrant in sanctioned tournaments.
 - a. If a singles player fails to appear within ten minutes of their posted starting time, their match shall be forfeited. That player may then be entered into Consolation. This applies to their first round only.
 - b. In a doubles match, if either member of a team fails to appear at the court assigned within ten minutes after the scheduled starting time posted, for their first round, a substitute may take the place of the absent player who may not thereafter re-enter the tournament. Refer to rule D-1 of the CSA Official Tournament Rules.

IT IS THE RESPONSIBILITY OF THE PLAYERS TO PERSONALLY DETERMINE FROM EXAMINING THE CHARTS WHERE AND WHEN THEY ARE SCHEDULED TO PLAY

ARTICLE IX – COURT OFFICIALS

1. The referees shall be in complete charge of the courts after the Tournament Official call “referees take over” until the match is completed.
2. If when ready to start tournament play, no certified referees are available or there are not enough court officials to supply each court with both a referee and a scorekeeper then start play with only a scorekeeper at each court. Players at each end will referee their own games.

ARTICLE X – DECORUM

1. All players participating in a tournament shall be expected to comply with the CSA Official Tournament Rules and to abide by the decisions of the Tournament Officials.
2. Any conduct unbecoming good sportsmanship could result in a player being barred from further participation in that tournament, as well as participation in any or all future tournaments sanctioned by the Association, subject to final approval by the Tournament Director.

ARTICLE XI – PROCEDURES PRIOR TO START OF PLAY

1. Before each series is to start, have scorecards ready and the number of the court to which each match is assigned entered on the scorecards.
2. Welcome players, Pledge of Allegiance, provide information, re: bathroom locations, lunches, silence cell phones, etc.
3. Make announcement for all scorekeepers and referees to take their places.
4. Announce court assignments over the PA system.
5. State that it is presumed that all players are familiar with the Official Tournament Rules and, therefore, the referees have been instructed to assess penalties for all violations.
6. Sprinkling is allowed after half frames if 3 or 4 players or 2 players and the referee agree. The kitchen can be sprinkled at any time with 3 or 4 players agreeing.
7. Referees Take Over!

ARTICLE XII – CLOSING CEREMONIES

THE MASTER OF CEREMONIES SHOULD PROCEED AS FOLLOWS:

Presentation of Awards

1. Set up tables to display Awards/Pins
2. Announce the names of any Sponsors
3. Announce the winners and their clubs. As each winner is announced, the sponsor or the Club President presents the Awards/Pins
4. Arrange for photographs to be taken.
5. Extend thanks to players, tournament officials, committees, special guests, etc.